

Date: \_\_\_\_\_

To Our Customers:

Due to the laws governing Sales and Used Tax, we must have a signed and dated certificate from your company stating whether your purchases from us will be taxable or non-taxable. Printed below is the necessary exemption form, which you should fill out and return to the Requestor within seven days.

Your cooperation in this matter will be greatly appreciated and relieve us of unnecessary Sales and Use Tax invoicing.

### CERTIFICATE OF EXEMPTION

The purchaser hereby certifies that purchases from the Requestor of tangible personal property on or after the date of this certification are exempt from the Sales and Uses Taxes for the reason(s) indicated below:

\_\_\_ Purchases are for resale: Resale number: \_\_\_\_\_

\_\_\_ Purchases are to be incorporated in a different form to be resold at a later time.

\_\_\_ Other (please specify) \_\_\_\_\_

The Purchaser understands that the claimed exemption must be pursuant to the Sales and Use Tax laws of the State into which the tangible personal property is shipped. This certificate will continue in force until revoked in writing. The Purchaser is in the business of:

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And a brief description of the tangible personal property purchased is:

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Purchaser \_\_\_\_\_

By \_\_\_\_\_  
signature and title

Date \_\_\_\_\_